



## **NWDB Executive Committee Meeting Via Zoom Meeting**

Wednesday, October 7, 2020  
8:30am – 9:30am

### **Attendees via Zoom**

**Nikki Fletcher**, Bangor Savings Bank Vice President, Human Resources Manager

**Denice Conary**, Penquis CAP Chief Financial Officer

**Robin Doody**, Northern Light Health Talent Acquisition Specialist

**LaNiece Sirois**, Central Aroostook Chamber of Commerce Executive Director

**Brent Hartford**, Machias Hammond Lumber Manager

**Joanna Russell**, NWDB Executive Director

### **Meeting Notes**

**CareerCenter Rent** – The executive committee reviewed the newly developed Bangor CareerCenter lease agreement. EMDC will be paying \$4535 per month which is approximately 13.95% of the total CareerCenter monthly costs, but as costs fluctuate, so will EMDC's payment; this is not a fixed figure. There is no language in this agreement discussing any need to terminate the lease and what are the guidelines that EMDC need to adhere to move out of the CareerCenter. The executive committee agreed in the event of a lease termination, a sixty-day notice is a reasonable amount of time. The committee would also like language surrounding temporary closures and what does that mean.

Under the WIOA federal regulations, all local areas are required to have a presence at the comprehensive one-stop CareerCenter; the Bangor CareerCenter has been voted to be the Northeastern region's comprehensive one-stop CareerCenter. EMDC does not need to have a footprint at the Machias CareerCenter as it is not a comprehensive one-stop center.

BES has discussed a soft reopening of the CareerCenters which would require the partners in the building to see customers by appointment only. A date has not yet been scheduled.

**Next Steps** – Joanna will schedule a meeting with the County Commissioners and with the executive committee to discuss EMDC's CareerCenter general termination clause and what their plan will be to reenter CareerCenters once they reopen. Joanna will send a zoom link to meet tomorrow, October 8 at 7:45am.

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**The next Executive Committee meeting will be Wednesday, November 4, 2020 from 8:30am to 9:30am via Zoom.**

Respectfully submitted by Rebecca Bryant.